



Elite Source Media Group

720-425-1190

www.elite303.com

Wedding Ceremony Form

Please fill out as complete as possible.

Bride & Groom: _____

Date of Wedding: _____

Name of Venue: _____

Address of Venue: _____

Phone Number of Venue: _____

Contact Person of Venue: _____ **Phone:** _____

Event Coordinator: _____ **Phone:** _____

Contact Person Day of Event: _____ **Phone:** _____

Time guests will arrive for Ceremony: _____ **Ceremony Start Time:** _____

Is the ceremony indoors or outdoors: _____

Is the venue providing sound & microphones for the ceremony: _____

Do you need us to providing an additional sound and mic set-up for your ceremony: _____
(additional cost may apply)

Music for the Ceremony

Music	Artist	Song Title
Background		
Prelude		
Processional		
Bridal Processional		
Recessional		



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Reception Form

Along with all the musical request the DJ will help run the overall course of the reception. This part of the form will give an order of events and keep the evening running smoothly.

Please list song title and artist name for special songs. If you do not want the dance write "N/A" or if you would like the DJ to select the song write "By DJ". List the order you would like the events below to take place. If there are any other specific dances or events please add them in the extra space provided.

Order #	Event:	Time: (approximate)	Artist & Song Title <i>If you would like a special song or background music request it below</i>
	Cocktail Hour		
	Introduction of Wedding Party		
	Introduction of Bride & Groom		
	Blessing		
	Dinner Music		
	Toast		
	Cake Cutting Music		
	Mother & Son Dance		
	Father & Daughter Dance		
	Bride & Groom Dance		
	Wedding Party Dance		
	Bouquet Toss		
	Garter Toss		
	Last Dance/Song		

The Grand Introduction: *(We do ask for you to choose a family member or friend to do the Grand Introduction. Choose someone that knows you, your wedding party and family member's best.)*

Name of person doing the Grand Introduction _____

Name of person doing the Blessing _____

Name of person doing the Toast _____

Parents of the Bride _____

Parents of the Groom _____

Maid of Honor _____ Best Man _____

Bride and Groom to be announced as:

Examples: Mr & Mrs. Doe, Mr. & Mrs. John Doe, Mr. and Mrs. John and Jane Doe, John and Jane
Special Announcements or Requests:

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Wedding Song Request

This form is a song request form that will help the DJ best serve your event.

Please fill out as complete as possible:

Dinner Music:

Please choose a style(s) of music that you feel would be good as background music.

Music Selections for the Dance:

On a scale of 1 to 10, please rate the type of music that will appeal to the majority of your guests.

(DNP meaning Do Not Play, 10 meaning most desirable)

Music Type	Rating	Music Type	Rating
50's & 60's	DNP 1 2 3 4 5 6 7 8 9 10	Rhythm & Blues	DNP 1 2 3 4 5 6 7 8 9 10
Disco 70's	DNP 1 2 3 4 5 6 7 8 9 10	Urban & Rap	DNP 1 2 3 4 5 6 7 8 9 10
Big 80's Hits	DNP 1 2 3 4 5 6 7 8 9 10	90's Music	DNP 1 2 3 4 5 6 7 8 9 10
Classic Rock	DNP 1 2 3 4 5 6 7 8 9 10	Today's Top 100	DNP 1 2 3 4 5 6 7 8 9 10
Modern Rock	DNP 1 2 3 4 5 6 7 8 9 10	Country & Western	DNP 1 2 3 4 5 6 7 8 9 10

Please add any additional songs you would like to hear during the reception. You know your family and friends best! Please select songs you think your guests would enjoy hearing and dancing to. Your DJ will mix them in throughout the night.

*Note: There may be some lesser known songs that the DJ may not be able to get a hold of.

You can also email the Youtube link or source of music for must plays and the DJ can download prior to your event.

You are also welcome to bring your own music on CD or hard drive to the reception. Your DJ can add them in the playlist.

Bride & Groom Must Play Music

Artist:	Song Title:



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Wedding Party and Guest Must Play Music



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Must Play Music



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Information Sheet

Date of Event: _____

Time of Event: _____ **Hours Requested:** _____ **Quote Per Hour** _____

Type of Event: _____

Name of Venue: _____

Address of Venue: _____

Phone Number of Venue: _____

Contact Person: _____ **Phone:** _____

Contact Person: _____ **Phone:** _____